



## Cooperative Education Program

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### Declaration of Policies For Off-Campus Learning Experiences

The University has asked that we inform students prior to their participation in any off-campus learning experience of the following policies and guidelines and that we obtain signatures from students indicating that they understand and will comply with the following:

- It is the responsibility of the employer/agency/community partner to inform students of any personal health or safety risks of which they are aware.
- It is the student's responsibility to ask about any potential personal health or safety risks. It is also the student's responsibility to comply with the host organization's health and safety requirements.
- Students are responsible for any pre-employment health and safety preparation (equivalent to pre-employment orientation) and must participate in such preparation when offered by the host organization.
- The University provides liability insurance for students participating in field experience (internships), but the field experience must be directly related to classes for which credit is offered. The University does not provide worker's compensation or medical coverage for participant's field experience learning.

I have read and I understand the above guidelines.

Student's Name: \_\_\_\_\_

Student's Signature: \_\_\_\_\_

Date: \_\_\_\_\_