

AFTER HOURS KEY ACCESS TO RIVERSIDE HALL

STUDENTS: Read, sign, and keep a copy for your reference.

By accepting this authorization to check out an electronic key for the building entrance to Riverside Hall, I understand and agree to the following:

I will only use the key to enter the building for legitimate school-related activities, and I will do my part to make sure only fellow students enter the building with me or through my actions. (I.E. I will not prop any doors open or defeat or circumvent building security systems in any way.)

I will not eat or drink in any computer labs, and I will do my part to keep the labs neat and orderly.

Should I lose the key, I will pay for the key at the amount required by Facilities Services. (Actual payment is made at the Student Financial Services Center.) Currently the fee for a lost electronic key is \$10, but I have been informed that this fee may be going up in the near future. I also understand that the lost key will automatically be electronically disabled by Facilities Services. I may obtain a similar key by paying for the lost one, but the same rules will apply to the new one.

I agree to return the key to Facilities Services at the conclusion of my Planned Semester of Graduation.

To Be Filled Out By Student

Planned Semester of Graduation

E-mail address

Print first and last name

My Sac State ID #

Student Signature

Date

To Be Filled Out By the Department

Current Student:	<input type="checkbox"/> Yes <input type="checkbox"/> No
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Department Signature

Date