



California State University,  
Sacramento

## Employer Evaluation of EEE Internship Student

**Student's Name:** \_\_\_\_\_ **Work Period:** \_\_\_\_\_ **Fall** \_\_\_ **Spring** \_\_\_ **Summer** \_\_\_ **Year** \_\_\_\_\_

**Major:** \_\_\_\_\_ **Employer:** \_\_\_\_\_ **Location:** \_\_\_\_\_

**INSTRUCTIONS:** The immediate supervisor will evaluate the student objectively, comparing him/her with other students of comparable academic level, with other personnel assigned the same or similarly classified jobs, or with individual standards.

**RELATIONS WITH OTHERS**

- Exceptionally well accepted
- Works well with others
- Gets along satisfactorily
- Has some difficulty working with others
- Works poorly with others

**ATTITUDE - APPLICATION TO WORK**

- Outstanding in enthusiasm
- Very interested and industrious
- Average in diligence and interest
- Somewhat indifferent
- Definitely not interested

**ABILITY TO LEARN**

- Learns quickly
- Learns readily
- Average in learning
- Rather slow to learn
- Very slow to learn

**JUDGEMENT**

- Exceptionally mature
- Above average in making decisions
- Usually makes the right decision
- Often uses poor judgement
- Consistently uses bad judgement

**DEPENDABILITY**

- Completely dependable
- Above average in dependability
- Usually dependable
- Sometimes neglectful or careless
- Unreliable

**QUALITY OF WORK**

- Excellent
- Very good
- Average
- Below average
- Very poor

**ABILITY TO COMMUNICATE**

**WRITTEN**

- Clear, concise
- Usually satisfactory
- Understandable
- Needs improvement

**ORAL**

- Clear, concise
- Usually satisfactory
- Understandable
- Lacks ability

**ATTENDANCE:**     Regular     Irregular

**PUNCTUALITY:**     Regular     Irregular

**OVERALL PERFORMANCE**

- OUTSTANDING     VERY GOOD     AVERAGE     MARGINAL     UNSATISFACTORY

**What traits may help or hinder the student's advancement?** (Use back side of paper if necessary)

**Remarks about the benefits of having an Intern:** (Use back side of paper if necessary)

**This evaluation has been discussed with student:** \_\_Yes \_\_No    **The student may use this evaluation as a reference** \_\_Yes \_\_No

Supervisor's Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_ Phone: (\_\_\_\_)\_\_\_\_\_

Supervisor's Signature: \_\_\_\_\_ Email: \_\_\_\_\_



California State University,  
Sacramento

## EEE 195 Internship - Student Evaluation Form

(To be completed by student at the end of the semester.)

Work Period:  Fall  Spring  Summer \_\_\_\_\_ Year  Full-Time Internship  Part-Time Internship

Name: \_\_\_\_\_ CSUS Major: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Email Address: \_\_\_\_\_ Mailing Address: \_\_\_\_\_

Employer: \_\_\_\_\_ Address: \_\_\_\_\_

Immediate Supervisor: \_\_\_\_\_ Email: \_\_\_\_\_

Supervisor's Phone: (\_\_\_\_) \_\_\_\_\_ Date Internship Started: \_\_\_\_\_ Date Ended: \_\_\_\_\_

### **Please type the questions and answers on a separate sheet of paper**

What were your Internship duties? (Describe all basic duties)

What did you learn from this experience?

What did you like best about your Internship experience?

What did you like least about your Internship experience?

In what ways could you Internship employer have made your Internship experience more successful?

After careful consideration, do you feel that this experience had educational/training value?  Yes  No  
Why or why not?

Given the opportunity, would you apply for another Internship?  Yes  No  
Explain.

What would you tell other students about your Internship experience?

Do you have any suggestions for improvements/ changes to the Internship Program?

Do you have any other comments?

In your opinion, has this experience opened up future employment possibilities for you?  Yes  No

Have you been asked to continue working in a current student position for another semester/period of time?  
 Yes  No If yes: \_\_\_\_\_ part time \_\_\_\_\_ full time  
If yes, please describe.

Has your Internship employer offered you full-time employment upon graduation?  Yes  No  
If you answered "yes," please provide the following information:

Job Title: \_\_\_\_\_ Salary/month: \_\_\_\_\_ Location: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Email: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_