ADD/DROP PERMIT FOR COMPUTER ENGINEERING COURSES

- **Use this form only if you cannot add or drop through Casper/CasperWeb**.
- **Do not use this form for a supervised course** such as 195, 199, 502 (use a "Supervisory Course Petition"), **or if it is past the census date** (use a "Petition to Add/Drop after Deadline").
- **Completion of all prerequisites must be verified by your instructor.** Print out your "Transfer and CSUS Credit Summary" from CasperWeb and submit it to your instructor with this form, along with copies of transcripts from other schools if necessary.
- **Get the instructor's signature on this form** before leaving it with the Department.
- **After 24 hours, check your schedule on CasperWeb to verify that your request has been processed.**
- **If you are auditing a course, see instructions below.** The Department cannot add you.

Name_____ Daytime Phone_____
(last) (first) (m.i.)

SSN or SID_____ Semester/Year_____

Major_____ Email Address (must be legible):_____

ADD FOR CREDIT (before the University Census date)

Call # (5 digits)	*Course Number (e.g., CSC 001)*	*Section Number*	*Units*	*Instructor Approval*	*Date*

AUDIT (get Instructor and Chair signatures and then take this form to Admissions and Records before the University Census date)

Call # (5 digits)	*Course Number (e.g., CSC 001)*	*Section Number*	*Units*	*Instructor Approval*	*Date*

DROP (before the University Census date)

Call # (5 digits)	*Course Number (e.g., CSC 001)*	*Section Number*	*Units*	*Instructor Approval*	*Date*

Secretary's Use Only: Added by: _____ Dropped by: _____ Date:_____

Chair's Signature if necessary:_____