Date: 11-13-08
Scheduled Time: 12:00PM
Subject: ECS Alumni Chapter Meeting Minutes
Location: Bennett Engineering, Roseville CA
Meeting Secretary: Max Parker

Today’s Meeting Attendees: Orin Bennett, Eddie Kho, Marcus Watstein, Brandon Jackson and Max Parker.

Minutes Summary and Action Items

Today’s meeting started at 12:20PM and ended at 1:40PM. Brandon Jackson chaired the meeting. We started the meeting with agenda items discussed from the 11-05-08 meeting minutes. See last pages of these notes for the 11-05-08 meeting minutes. The meeting minutes from last board meeting were approved at beginning of this meeting.

1) We talked about the Revitalization Action Plan. The new plan is to be presented to CSUS ESC Dean Emir José Macari on Wednesday 11-19-08. The following are items we all agreed on to be in the plan.

   - The Nominating Committee’s proposed slate of new board officers for the ECS Alumni Chapter for term of July 1 08 to June 30 09. The newly nominated board officers are to be presented to Dean Macari for his review and approval on 11-19-08 by Brandon. The Nominating Committee for the new board consisted of current good standing board members Orin Bennett, Eddie Kho and Brandon Jackson.

   The following is the of nominated board:

   a) **President**: Brandon Jackson
   b) **Vice President**: Orin Bennett
   c) **Secretary**: Max Parker
   d) **Treasure**: Eddie Kho

   - In the spring of 09 have a board meeting agenda to discuss “either” holding election of new board officers for the term of July 1 09 to June 30 10 “or” nominating board from current term to continue on for next term.

   - Update ECS Alumni Chapter website ASAP.
Hold Regular ECS Alumni Chapter Board Meetings. According to the Chapter “By Laws”

- Have at least 1 activity in Fall 08 timeframe and 3-4 activities in the Spring 09 timeframe. The following is a proposed list of activates to be held.

**Fall 08:**
- Have a ECS Alumni recruitment and information table at the fall 08 Commencement Graduation Ceremony

**Spring08:**
- Feb 09 – Engineering day at the school
- Recruitment Activity – April Alumni Month
- Educational Speaker Activity
- Fundraiser Activity

- Look into paying part or all of first time graduate’s ECS Alumni Chapter membership dues.

  ✓ **Action** – Rough draft of plan to be done by Max and to be sent to Brandon this weekend. Brandon to finish plan and present to Dean Macari.

2) Election of new officers, see notes under item on in these minutes for notes for details on this agenda item.

  ✓ **Action** – This will be implemented as laid out in agenda item one above if new plan is approved by Dean Macari.

3) Brandon will speak at the December Commencement Graduation Ceremony. Max and other board members will have a recruitment and information table at the ceremony.

  ✓ **Action** - Marcus will look into making the arrangements for a table and banner.
  ✓ **Action** - Max and other board members will maintains that table during the ceremony.

4) A treasures report is to be created and presented at the next board meeting.

  ✓ **Action** – Eddie to due the treasures report if elected new board Treasure. Brandon and Orin will work with Eddie on this report and let Eddie know where the money is.
  ✓ **Action** - Max and other board members will maintains that table during the ceremony.

Max ----End of Meeting Minutes for 11-13-08----
**Past Meeting Minutes from 11-05-08 (abbreviated version)**

1) Creating a Revitalization Action Plan for the ECS Alumni Chapter.

   ✓ Action – Create a rough draft of new Revitalization action plan with chapter members at next Thursday’s meeting. Max to lead this effort.

   ✓ Action – Max to send final rough draft of new action plan to Brandon. Due to Brandon in 1-½ weeks from now.

   ✓ Action – Brandon to finalize rough draft and create release draft to be presented to CSUS ECS Dean for his review and approval. Brandon to meet with Dean in two weeks to present the action plan.

2) Elect a new ECS Chapter board officers for the governing period from July 1 08 to June 30 09.

   ✓ Action – Take nominations for new board officers at next week’s meeting.

   ✓ Action – Hold election in 3-4 weeks from now if Dean approves new action plan.

3) After new officers have been elected then get ready for an other election in early 2009 for new board officers for the governing period from July 1 09 to June 30 10.

   ✓ Action – This action is “Pending”, waiting for election of new officers to decide election for next year.

4) Commencement Ceremonies for Fall 08 and Spring 09.

   ✓ Action – Wait for election of new officers for this final decision.

After discussion of Max’s items, then Brandon presented his agenda items. For the meeting, they are as follows:

5) Look into paying part of ECS first time Alumni Chapter dues for new graduate recruits.

   ✓ Action – This item to be discussed at next week’s meeting. This item to be considered as part of new action plan.

6) Have an ECS table at both the Fall 08 and Spring 09 Commencement Ceremonies.

   ✓ Action – This item to be discussed at next week’s meeting. This item to be considered as part of new action plan.

7) Attach ECS Chapter Bylaws to today’s meeting minutes when they are sent out.

   ✓ Action – Max to do minutes for today’s meeting and send out Bylaws with meeting notes.

Note: For next week’s proposed meeting on Thursday 11-13-08 (12-1P in Roseville) we will discuss the same agenda items listed above as a starting point for that meeting. I will send out meeting notices for everyone for next week’s meeting.

Max ---- End of last week’s minutes -----

Page 3